FOOD AND AGRICULTURE ORGANIZATION OF THE UNITED NATIONS
Terms of Reference for Intern *

Name:			
Job Title:**	Planted Forest Intern		
Division/Department:	Forestry Policy and Resources (FOA)		
Programme/Project Number:	Planted Forest		
Duty Station:	FAO HQ, Rome		
Expected Start Date of Assignment:	01 March 2019	**Duration:**	6 months (NTE 01 September 2019)
Reports to: ***Name:***	Mr Benjamin Caldwell	***Title:***	Planted Forests Officer, FOA

* Please note: If this TOR is for Consultant / PSA.SBS contract, the minimum relevant experience required **for the assignment** is as follows:
1 year for a category C 5 years for a category B 12 years for a category A

** Please enter a short title (max 25 chars) for this assignment.

GENERAL DESCRIPTION OF TASK(S) AND OBJECTIVES TO BE ACHIEVED

The Planted Forest Officer is developing a program of work with a focus on South-South cooperation between China and other countries. This requires some additional support from a Chinese native speaker with good English skills and a background in Forestry or Agriculture. Under the general supervision of the FRM Team Leader and the direct supervision of the Planted Forest Officer, the intern will provide assistance to the team by carrying out the following tasks:

- The intern would help develop a set of knowledge products on planted forest in China by:
  - Conducting a literature review on the applications of planted forest in China. This would include review of the grey and peer-reviewed literature in Chinese and English.
  - Assisting in drafting a set of case studies on planted forest in China, successes and challenges
  - Assisting in identification for the opportunities and applications for South-South exchange based on the case studies and experience with planted forests in China
- Contribute to team meetings, presentations, and other internal and external communication efforts as needed
- Assist in developing a list of contacts interested in planted forest, mainly in China
- Assist in updating the planted forest website with some of the above materials, and potentially adding Chinese page to the website
- Assist in updating materials and the website of the international poplar commission for China
- Other related tasks as mutually agreed

KEY PERFORMANCE INDICATORS

Expected Outputs:	Required Completion Date:
- Successful completion of knowledge products by end of the performance period - Active contributions in communication and outreach events on the knowledge products - Completion of website revisions as agreed with direct supervisor	As required by the supervisor and by the end of the contract.